2023-2024 4-H YEAR END CHECK LIST

**Achievement Pin Applications

**4-H Project Award Applications (formerly KAPs)

**Club Recognition Forms

Due into the Extension Office (Minneapolis or Salina) September 30, 2024 by 5:00 p.m.

	Club Secretary's Book turned in
	Club Treasurer's Book turned in
	Pin Applications completed (verify that only CKD District version (current year is used, all others will be deferred). Please do not turn in any pin applications to the Extension office that are deferred on the club level.
	Pin Application Summary
	Kansas 4-H Key Award Applications submitted (if applicable)
	Club Recognition Summary Forms (includes Family of the Year, 4-H Alumni, Friend of 4-H, Volunteer of the Year, and Outstanding Lifetime Volunteer Award nominations)
	4-H Project Award Application Summary
	Ten-Year Member Award Applications
Contact for Club Summary	
	NAME
	PHONE NUMBER
Contact for Pin Application Questions	
	NAME
	PHONE NUMBER