



**Appeal Process**  
**4-H Member Achievement Pin**  
**AND**  
**4-H Club Summary Application**

- ❁ Annual 4-H Achievement Pin Application Directions:
  - This should be used when a 4-H member does not meet all the requirements for their pin AND the 4-H member, parent/guardian or organizational leader or other adult leader, etc. feels they should still receive it and the Trips & Awards Committee should take into consideration. The appeal can only come from the 4-H member.
- ❁ 4-H Club Summary Application Directions:
  - This should be used when a 4-H Club does not meet all of the requirements for the desired club seal AND there are circumstances which the organizational leaders feel the Trips & Awards Committee should take into consideration. The appeal can only come from the organizational leaders or designated representative.
- ❁ The appeal must be made in writing, up to 2 pages typed. This form and the written appeal must be attached to the deferred pin application or completed 4-H club summary application and turned in to either Extension Office by **May 1 or September Awards Deadline at 5 p.m. Please attach it to the front of your pin application or club summary.**
- ❁ The appeal should include the reason why the:
  - Requirements were not met
  - Trips & Awards Committee should consider granting the award
- ❁ The parent(s)/guardian(s), organizational leader(s) or other adult leader(s) working directly with the 4-H member or 4-H club making the appeal will not be allowed input at the Trips & Awards Committee Meeting. Only written information attached to this form will be considered by the committee.
- ❁ Deadlines: May 1 for a review for the Trips & Awards on any issues to date  
September deadline for final review of Trips & Awards Committee

Name of 4-H Member/Organizational Leader with appeal: \_\_\_\_\_

4-H Club: \_\_\_\_\_

4-H Achievement Pin (i.e., gold guard)/ 4-H Club Seal (i.e., purple): \_\_\_\_\_

Attached you will find the appeal (up to 2 pages typed) and the application. As a person of character who is trustworthy, responsible and fair, I have personally prepared this appeal and certify that it is accurate. I will respect the committee's final decision.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(4-H Member)

**Trips and Awards Committee:**

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Trips & Awards Committee Member)

Deferred: \_\_\_\_\_ Date: \_\_\_\_\_  
(Trips & Awards Committee Member)